

BIRMINGHAM CITY COUNCIL

KING DAVID SCHOOL

ALCESTER ROAD
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STAFF LIST – Autumn 2025

HEADTEACHER	Miss N Capek	
DEPUTY HEADTEACHERS	Mrs H Smyth and Mrs H Hind	
CLASS TEACHERS	Mrs R Hayes Mrs M. Akhtar Mrs L Varley	Mrs S. Tabbasan Mrs S. Shaheen Mrs A Hussain
NURSERY TEACHER	Mrs F. Khan	
SPECIAL EDUCATIONAL NEEDS CO-ORDINATOR	Mrs H Hind	
CLASSROOM ASSISTANTS/ LEARNING ASSISTANTS	Mrs. S. Alvi Mrs G. Boora Mrs A. Ahmad	Miss S. Holland Mrs D. Byrne Mrs H. Begum
JEWISH STUDIES and IVRIT DEPARTMENT	Rabbi Y. Jacobs Rabbi S Arkush Mrs K. Hensman	Rebbetzin R Jacobs Mrs E. Lesser
OFFICE MANAGER	Shiva Bhargav	
CLERICAL ASSISTANT	Mrs H. Gee	
SITE MANAGER	Mr A. Latif	
CATERING SUPERVISOR	Mrs L. Wye	

THE BOARD OF GOVERNORS

The Governors represent Birmingham Hebrew Congregation, the Community, the parents, Birmingham Education Authority and the staff. They have responsibility for the effective management of the school. They meet at least once per term, but committees meet more regularly as demand requires.

CHAIR	Dr Barry Henley BSc MSc DBA
PARENT GOVERNORS	Mrs R Arshad

“Where Stars Shine”

Mission Statement

In King David Primary School, the ethos of the Jewish faith permeates all aspects of life within a modern, multicultural school community.

Our school provides a meaningful and inspiring education, relevant to children of all faiths and of none, focusing on strong moral values and personal development based on traditional Jewish teachings. This enables children to become knowledgeable about Judaism and to be caring, responsible members of society and of this nation, sharing fundamental British values.

The school will generate positive relationships between the staff and children, a happy and hardworking atmosphere and an inclusive, supportive atmosphere, and combine this with excellent academic results, to produce a reputation to be proud of.

We shall co-operate and collaborate with supportive parents who will be highly valued, ensuring that our family-orientated school nurtures and values children from all backgrounds.

We will deliver high standards in all areas of personal and academic development.

Vision Statement

King David Primary School will be an outstanding school, “Where Stars Shine.”

We will provide a Jewish Studies curriculum to match the changing needs of the school community in order to enhance the development of Jewish attitudes, beliefs, knowledge and practice. Formal assessment and consistent marking will be informative to pupils and parents enabling further progress in Hebrew reading standards and in Jewish knowledge and practice.

We aspire to provide a curriculum which inspires and motivates all pupils to become independent problem solvers. We will teach our children how to cope with and build on success, face challenges and meet setbacks.

King David aims to foster curiosity, self - belief and adaptability taught in an exciting, explorative, thematic curriculum. Our broad, balanced and vivid curriculum will promote a love of learning and high standards, especially in literacy and mathematics. Our curriculum will teach children the importance of emotional and social awareness and the need to be enterprising.

Our programmes of study will equip the children with significant knowledge and relevant understanding of what is right and wrong, fair and unfair.

The children will have a sense of identity within the local area and value their local community. They will appreciate and have the necessary tools to live harmoniously and prosper in their multicultural community and to develop national identity, sharing fundamental British values.

KING DAVID N.C. PRIMARY SCHOOL

The school is an orthodox Jewish Voluntary Aided Primary School with a Nursery Class. It was founded by Birmingham Hebrew Congregation and started life in 1843 as the Hebrew National School. It later became Birmingham Hebrew School and ultimately, as it is now known, King David School when it moved to its present site in 1965.

As well as fulfilling its role as the Foundation Body, the Birmingham Hebrew Congregation owns the school buildings and is responsible for

alterations and external repairs to the premises with a 90% grant from the Department for Education.

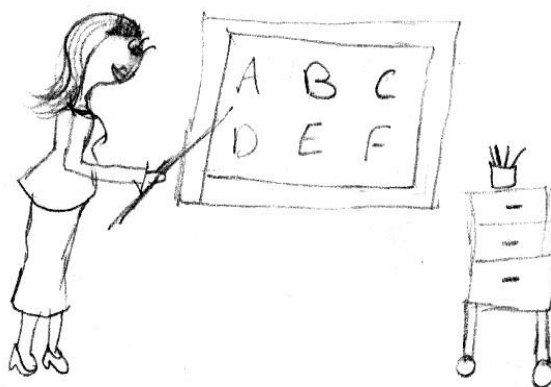
Birmingham City Council is responsible for the day-to-day running costs and provides funds to the Governors under a delegated budget within the Scheme for Local Management of Schools.

The school is a one-form-entry, co-educational day school. There are approximately 140 pupils on roll aged between 3 and 11.

AIMS

The school's primary aim is to provide a sound secular and religious education, enabling the children to become integrated into society. The school strives to provide an environment in which all children are enabled to reach their full potential within the

framework of the National Curriculum, developing emotionally in a happy and caring Jewish atmosphere. The close association with the local Jewish community provides the characteristics of a village school.



ADMISSIONS

The school admits up to 30 pupils into the Reception Class and up to 39 pupils into the Nursery each year.

The children are admitted to the Nursery in the September following their third birthday and to the Reception Class in the September following their fourth birthday.

The school's Admissions Criteria are as follows: -

- A. Jewish children who are or were looked after by the Local Authority.
- B. Jewish children who have a sibling at the school who will be in attendance at the time of the younger child's enrolment.
- C. Jewish children who attended King David Nursery, Birmingham.
- D. Jewish children with a sibling who has attended the school.
- E. Other Jewish children.
- F. Non-Jewish children who are or were looked after by the Local Authority.
- G. Non-Jewish children who have a sibling who will be in attendance at the time of the younger child's enrolment.
- H. Non-Jewish children who attended King David Nursery, Birmingham.
- I. Non-Jewish children with a sibling who has attended the school.
- J. Other non-Jewish children.

In the event of the school being oversubscribed by applications in any category, places will be offered in the first instance to children in the care of the Local Authority, and then on the basis of nearness of home to school (walking distance from the front gates of school).

Parents not offered a place for their child have a right of appeal.

The Nursery admission arrangements follow the above criteria. There is no right of appeal.

All other requests for admission will be given consideration if there are places available at the time of application. A waiting list is maintained for all classes.

Parents seeking admission for their child are asked to complete an Application Form, which can be obtained from the School Office.

Intending parents are invited to visit the school with their children. They may contact the Headteacher, who will be pleased to give further information and arrange appointments for visits. An Open Day for prospective parents is also held annually in November.

ORGANISATION OF THE SCHOOL

THE SCHOOL DAY

NURSERY and SCHOOL

Monday – Thursday

8:45am – 15:30 (12:00 to 13:00 lunch)

Friday

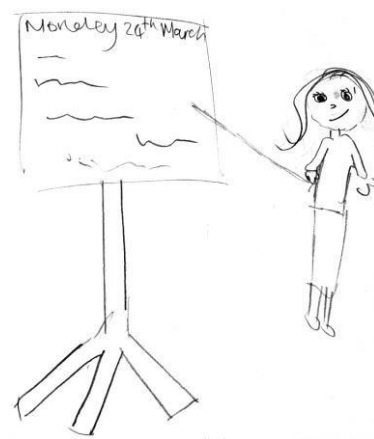
8:45am – 14:15 (12:00 to 12:45 lunch)

The children attend school for 190 days.

Hours spent in school per week, including all teaching time, assemblies and breaks: -

All children from Nursery up to Y6 - 32 hours 30 minutes

Pupils should arrive at school at the correct time and must be collected from school promptly. No responsibility for the safety of pupils can be accepted before and after the above hours.



NURSERY PART-TIME AND FULL-TIME PROVISION

All children of Nursery age are entitled to 15- or 30-hours free provision depending on family circumstances. The 15 hours takes place at King David Nursery as three full days. Families not entitled to 30 hours can increase this to a full-time, by payment of a top-up fee. This has been set at £85 per week for the school year 2025-26, payable half-termly in advance. Some families may be eligible for a free full-time place, for reasons of disadvantaged circumstances, or because both parents (or the parent in single-parent families) are working. Further details are available from the school office.

SCHOOL UNIFORM

Children attending the school must wear uniforms.

Nursery children are not required to wear uniform, but the wearing of school polo shirts and sweatshirts is encouraged.

BOYS' UNIFORM – WINTER

Navy blazer (optional) with school badge

Long / short grey trousers

Light blue polo shirt with school logo

Grey sweatshirt with school logo

Light blue shirt with collar and school tie (alternative for Y1 and above)

Grey V neck jumper or school jumper (alternative for Y1 and above)

Grey socks

BOYS' UNIFORM – SUMMER

As winter

or with

short sleeve blue shirt with collar and school tie (Y1 – Y6)

GIRLS' UNIFORM – WINTER

Navy blazer (optional) with school badge

Grey pinafore dress or skirt

Light blue polo shirt with school logo

Grey sweatshirt or cardigan with school logo

Light blue shirt with collar and school tie (alternative for Y1 and above)

Grey V neck jumper, school jumper or cardigan (alternative for Y1 and above)

Grey tights or grey or white socks

GIRLS' UNIFORM – SUMMER

As winter

or

Blue and white gingham dress

White socks

SHOES

Children must wear proper school shoes in navy blue or black.

Boots, trainers and open-toed sandals are not allowed

P.E. UNIFORM

For safety and hygiene reasons all children must possess the school's P.E. kit.

Plain white T-shirt (no motifs or slogans) or school T-shirt

Navy gym shorts

Navy games skirt for girls, if preferred.

White ankle socks

Black plimsolls for indoor wear

Pumps or trainers for outdoor wear

Navy blue track suit (optional, but must be navy blue if worn)

P.E. bag, marked with your child's name on the outside, to hold P.E. kit.

A swimming costume and towel are required for swimming (Y2, Y3, Y4, Y5 and Y6)

ART AND CRAFT

An apron or old shirt is useful for

Art and Craft.

HEAD COVERING

All boys must wear a capul (head covering) in school colours. These can be purchased from the school office.

For girls, if headscarves or hairbands are worn, these also must be in school colours.

JEWELLERY

The school discourages the wearing of jewellery. If staff members feel a piece of jewellery or clothing is not appropriate or safe, they will request it not be worn.

For safety reasons no jewellery may be worn during P.E. lessons or on swimming days.

Children should not wear nail varnish in school.

SCHOOL BAGS

We have insufficient cloakroom space to accommodate large rucksacks and holdalls. A homework bag may be purchased from the school office. This, together with a P.E. bag and small lunch box, if required, is all your child needs to bring to school.

It is important that all articles of clothing and all personal property are clearly marked with your child's name. The school accepts no responsibility for articles lost in school. Unnamed items of lost property will be disposed of at the end of term.

CURRICULUM

According to the National Curriculum the children are divided into three stages – Foundation Stage being Nursery and Reception Classes; Key Stage 1 for Years 1 and 2; Key Stage 2 comprises Years 3, 4, 5, and 6. At the end of Key Stages 1 and 2 the children undertake SATs - Standard Assessment Tests. The children are organised, by age, into mixed ability groups. The

school aims to integrate a sound secular and Jewish education. There is a broad curriculum taking into account the requirements of the National Curriculum i.e. the core subjects - English, Maths, Science and R.E. - with the foundation subjects – Art, Computing, Design and Technology, History, Geography, Music, PSCE and Physical Education.

FOUNDATION STAGE (NURSERY AND RECEPTION CLASS)

The curriculum in the Foundation Stage is based on the Early Learning Goals for the Foundation Stage. This underpins all future learning by supporting and developing children's

- Personal, social and emotional well being
- Positive attitudes towards learning
- Social skills
- Attention skills and persistence
- Language and communication
- Reading and writing
- Mathematics
- Knowledge and understanding of the world
- Physical development
- Creative development

The staff in the Early Years Department work in partnership with parents to promote the well-being and independent learning of the children.

MIDDLE PHASE (YEAR 1, YEAR 2 AND YEAR 3)

Within Years 1, 2 and 3 the staff aim to continue teaching and encouraging the development of the skills and knowledge begun in the Early Years. The Curriculum builds upon the preparation work started in the Reception Class. The children follow

the National Curriculum. The school uses the Curriculum of the Unity Schools Partnership (CUSP) for most subjects, while following White Rose for Maths teaching and the NCCE Teach Computing for computer science.

UPPER PHASE (YEAR 4, YEAR 5 AND YEAR 6)

The policy of the Upper Phase Department is that the children should achieve their full potential in all areas of the curriculum in an atmosphere which promotes academic excellence. We build on the work done in the preceding years with an increasing emphasis on independent work and the use of the basic skills acquired in the Middle Phase. The work will be based on the

requirements of Key Stage 2 of the National Curriculum but will extend beyond this where children show the ability to do so. The school uses the Curriculum of the Unity Schools Partnership (CUSP) for most subjects, while following White Rose for Maths teaching and the NCCE Teach Computing for computer science.

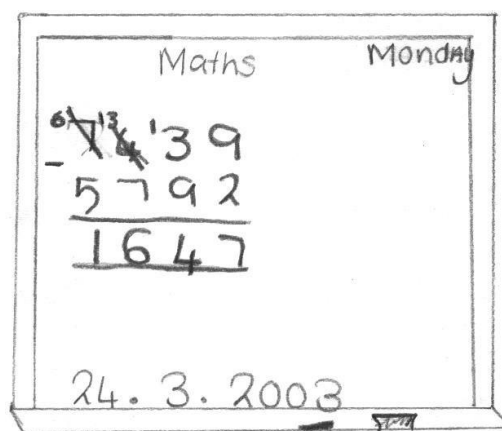
SUMMARY OF THE CURRICULUM

ENGLISH

English is taught both discretely and as part of the wider curriculum. We follow the new Framework for Literacy, as well as a synthetic phonics scheme from Foundation Stage upwards. As part of the wider curriculum, we teach the necessary strategies, which children apply to other subject areas, giving them a purpose for learning. Extra writing skills are also taught in the Upper Phase and in Year 3, in the form of a Big Writing lesson, once a week. This encourages children to evaluate their own and other's work, looking for good examples of literacy and applying them to their own writing during this special lesson.

MATHEMATICS

Maths is taught both discretely and as part of the wider curriculum. Teachers plan using the National Curriculum Programmes of Study for Mathematics and take into consideration the needs of our children as identified through ongoing assessment. We make use of the White Rose resources, introduced as part of the local Maths Hub. Throughout the whole curriculum opportunities exist to extend and promote mathematics and link work with the current topic. In lessons we aim to develop mental maths strategies and problem-solving skills to allow the children to apply their knowledge to real life. A variety of practical activities are used, alongside a number of maths schemes, to teach the knowledge, skills and concepts of mathematics.



SCIENCE

At both Key Stage 1 and Key Stage 2 the Science National Curriculum is taught through topics set out in the CUSP (Curriculum for Unity Partnership Schools). At Key Stage 1 science is a very practical subject with children learning by their own experiences. Visits are made to museums, farms and other places appropriate to the topic being studied. Progress is assessed continually throughout the year. At Key Stage 2 there is an emphasis on practical activities. Suitable visits are arranged to reinforce the work done in school.



COMPUTING and INFORMATION & COMMUNICATION TECHNOLOGY (ICT)

The children are taught skills and knowledge from the Computing National Curriculum, following the NCCE's Teach Computing curriculum. ICT is also an integral part of the curriculum, supporting, extending and developing other subject areas. Pupils are trained in using Chromebooks, iPads and, under supervision, the Internet. The school has a filtering service so that unsuitable material cannot be viewed or downloaded by pupils.

P.E. and SPORT

The school is an active member of the Bishop Challoner Sports Partnership. Gymnastics, dance, games and athletics are all taught, incorporating planning from the PE Hub. From Year 2 pupils have swimming lessons at Moseley Road Swimming Baths for at least one term per year. There is an annual Sports Day. When the opportunity arises, use is made of coaching facilities offered by sports specialists e.g. Warwickshire County Cricket Club and Billesley Tennis Centre.

MUSIC

Music is taught using the Curriculum for Unity Schools Partnership (CUSP). Furthermore choir sessions take place each week for each phase. Juniors also have the opportunity to participate in an annual summer concert. Pupils in Y3 learn the recorder, taught by a peripatetic music teacher. They have the opportunity to continue with lessons throughout the Upper Phase, with some children taking the appropriate exams. There is also a peripatetic music teacher for violin.



ART

The full range of practical skills in drawing, painting, fabric work, printing and ceramics are covered through the CUSP. The children are introduced to the work of artists. Art is occasionally integrated into topic work.

DESIGN AND TECHNOLOGY

The National Curriculum requirements are met by practical tasks and projects, set out in the CUSP. Pupils are supported in designing, making and evaluating craft projects.

We are particularly proud of our Kosher cookery programme, in which all children take part, learning valuable practical skills.

HISTORY AND GEOGRAPHY

These subjects form part of the CUSP and are taught in discrete lessons. Links are nonetheless made to other subjects and opportunities are used to apply mathematical and literacy skills. For all classes, visits and practical experiences form part of the course.

MODERN FOREIGN LANGUAGES

Hebrew is taught to all pupils from Y1 upwards, as a modern foreign language. In the Spring and Summer Terms of Y6, pupils are given the option of a taster course in French, in preparation for senior school.

JEWISH EDUCATION

King David is an orthodox Jewish voluntary aided school. Religious Education in the school is defined in its Articles of Government, which state that the content of the curriculum for Religious Education at the school shall be under the control of the Governors and shall be in accordance with the practice at the school before it became a voluntary aided school.

In Key Stage 1 and 2 there are two parallel courses of Religious Studies as follows: -

- Limudei Kodesh - Practising Judaism
- Birmingham City Council Standing Advisory Committee for Religious Education (SACRE) Syllabus

Jewish children are expected to follow the Limudei Kodesh course and non-Jewish children are expected to follow the SACRE course. Parents should inform the Headteacher, in writing, of their choice of course.

All pupils in the Foundation Stage follow a general course of Jewish Studies.

Any parent who wishes to withdraw their child from collective worship or Religious Studies should inform the Headteacher in writing.

Aspects of Jewish studies are integrated into the daily curriculum and Jewish festivals are celebrated within the school. There are occasions within the year when parents are invited to join their children in the celebration of these festivals. A Kiddush to celebrate the eve of the Sabbath is held on Friday afternoons from 1.35 p.m. to 2.15 p.m.

Parents are invited to join this Kiddush each Friday.

The Jewish Studies Department is under the direction of Rabbi Jacobs, the Chief Minister and Director of Education, Birmingham Hebrew Congregation.

Hebrew is taught to children from Y1 upwards, as a modern foreign language.

The provision of Religious Education is expensive in terms of teaching staff and resources and the Local Authority budget is inadequate to run a Jewish Studies Department. Charitable funding is sought but the most important source is the voluntary contributions that are requested from parents. These donations are essential to ensure that the school maintains and continually develops its standards of study and achievements. The level of voluntary contribution requested is reviewed regularly. We currently ask parents of all children learning Limudei Kodesh for a £40 per month per child contribution to this specialist learning and all other children's parents a £20 per month per family contribution for the additional learning they experience.



FOOD IN SCHOOL

SCHOOL MEALS

The school has its own kosher meat kitchen where school meals are prepared under supervision to conform to the Jewish dietary laws. A menu cycle operates over a three-week period, providing children with a main meal, pudding and drink. Vegetarian and vegan meals are available. Please advise the School Office if your child has any dietary requirements, which are necessary on health or religious grounds.

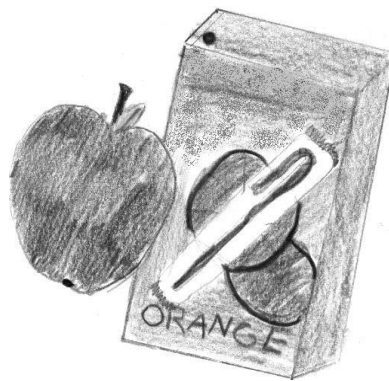
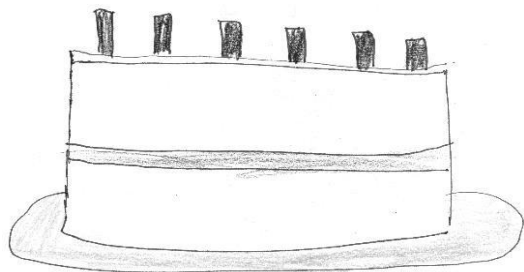
All pupils in Reception, Year 1 and Year 2 receive free school meals, under the national Universal Free School Meals scheme. For other year groups, school meals must be paid for through the SchoolMoney.co.uk website. You can pay weekly, or pay longer periods in advance, if you wish. Families in receipt of Income Support or Income-based Job Seekers' Allowance are

entitled to free meals. Application forms are available from the School Office. At lunchtimes the children collect their meals from the service point and are encouraged to behave socially and quietly. The classes take it in turns to go first each day. The children in the Nursery and Reception classes are served in the hall earlier than the rest of the school. There are lunchtime supervisors on duty during the lunchtime break.

Only the children in classes Y5 and Y6 are allowed to bring sandwiches. Because of the Jewish dietary laws they must NOT contain meat or poultry or shellfish. Only plain or salt and vinegar crisps (not shaped varieties) are allowed. Glass containers and cans are not allowed. Drinks should be in unbreakable and leak-proof containers. Due to the risks from allergies, no nuts are permitted.

SNACKS

Because of the Jewish dietary laws, special attention should be paid to food sent into school for morning break. The children should only bring fruit or raw vegetables (e.g. carrot) into school for morning break. Drinks in glass containers or cans are not allowed. Sweets, chewing gum, crisps and biscuits are not allowed for morning break.



BIRTHDAYS

Parents who wish to celebrate their child's birthday by sending in sweets or fruit for the class may do so. Because of Jewish dietary restrictions, we ask parents to make a choice from a list, which can be obtained from the School Office.

RELATIONSHIPS AND SEX EDUCATION

Sex Education is included as an integral part of the school's Personal, Social, Citizenship and Health Education syllabus, in Y6. A full statement of the Governors' Policy is available on request. The subject is taught in line

with the Jewish ethos of the school. Parents have the right, under the Education Act 1993, to withdraw their children from all or part of the sex education lessons offered in the school.

SPECIAL NEEDS

The policy of the school is to cater for the needs of all the pupils whatever their ability. The children with Special Needs are identified by the class teacher and brought to the attention of the Special Needs Co-Ordinator, Mrs Holly Hind. They are helped in the classroom with work suitable to their level of learning. If it is felt appropriate, they are given extra help outside the classroom by school staff or support staff from outside agencies.

Pupils holding formal Education and Health Care Plans are given appropriate support. Their needs are individually assessed so that they can be given a suitable programme of work.

The school also recognises that there are children who show exceptional academic ability and require personalised provision for this. The AMA (Academically More Able) Co-Ordinator oversees and delivers this provision.

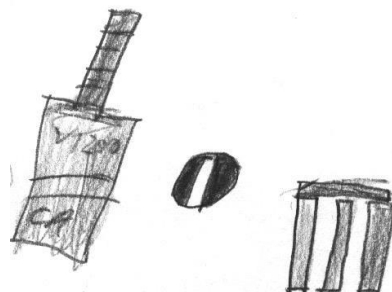
HOMEWORK

Homework is set from the Reception Class onwards, initially just a reading book to read at home. Homework will gradually increase to more substantial amounts in Y5 and Y6. Homework will

always be related to, and is an extension of, work done in the classroom and parental co-operation in ensuring that it is done is requested.

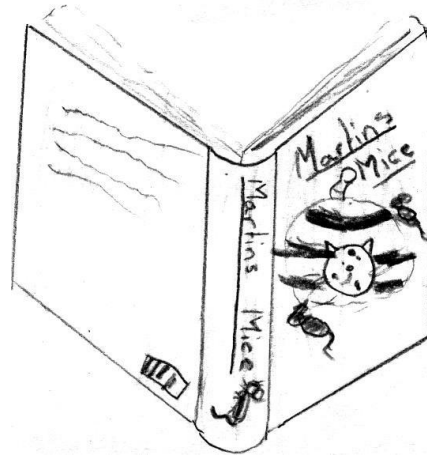
EXTRA - CURRICULAR ACTIVITIES

A variety of Clubs meet regularly at lunchtime or after school. These vary from term to term depending on staff commitments and may include sports, chess, dance and music.



THE LIBRARY

The school has a well-stocked Library to which books are continually added. The children can develop their reading ability through a wide range of fiction books and are also encouraged to make use of non-fiction books, when undertaking research as part of their school work.

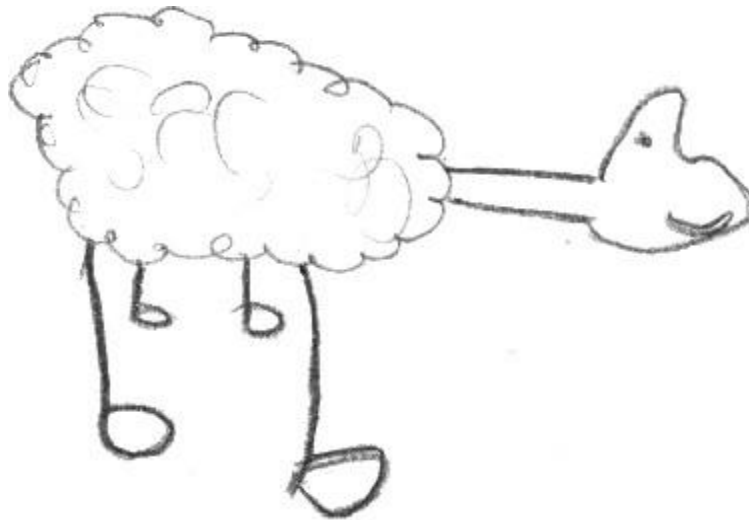


VISITS

Regular visits are made to places of educational interest. The outings cover a variety of activities including farms, museums and theatres.

A voluntary contribution will be made to cover costs from parents where

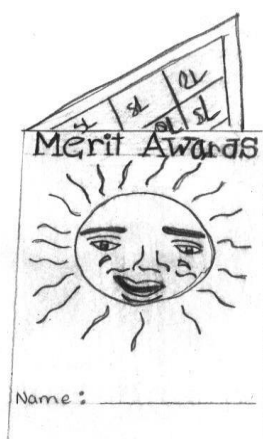
appropriate. Whether or not a voluntary contribution has been made will not be a factor in deciding whether individual pupils can participate, but the school reserves the right to cancel a visit if the level of voluntary contributions is insufficient to meet the costs.



DISCIPLINE AND SCHOOL RULES

The school is a happy, lively one and high standards of behaviour are expected at all times, both in and out of the classroom. Self-discipline is encouraged with an emphasis on good manners, consideration for others, tolerance and understanding.

The school operates reward systems for both effort and behaviour.



School rules are kept to a minimum, but those we do have are for the benefit and safety of the school community. Children are expected to move sensibly around the school to avoid accidents. Neatness, tidiness and a care for their own and others' property are encouraged. Children are asked to deposit litter in the bins provided.

Sanctions exist for cases of misbehaviour and, should there be a particular problem with discipline, the school will discuss the matter with the parents concerned, in order that a strategy can be agreed.

The school does not permit the use of corporal punishment under any circumstances.

CHILD PROTECTION

Our first priority is your child's welfare and, therefore, there may be occasions when our concern about your child means we have to consult other agencies without contacting you. The Birmingham Local Safeguarding Board has laid down the procedures that we follow. If you want to know more about

these procedures, please speak to the Headteacher.

The Designated Safeguarding Lead is the Headteacher, Miss Capek. The Link Governor for Safeguarding is Ms Yael Collins.

ABSENCES FROM SCHOOL

Children are expected to attend school regularly unless ill. Please note, regular attendance at school is not only beneficial to your child's education, it is a statutory requirement for which parents are responsible.

The Headteacher requires prior notice in writing if a child is to be taken out of school for any reason e.g. a visit to the dentist, optician etc.

For safety and security reasons, if your child arrives late or leaves early for any reason, please report to the school office. It is very important that we know who is on the premises at all times.

When a child is absent through illness or unforeseen reasons, WRITTEN

notification of the reason for absence must be sent to the Headteacher on the child's return. Otherwise, the absence may be treated as an unauthorised absence, requiring notification to the Education Welfare Service. We retain pupils' absence notes on file. Cases of infectious disease should be notified immediately to the school office.

Absence from school has been proven to severely affect pupil achievement. Therefore, the school does not authorise any holidays during term time. We do ask parents to consider carefully the implications for their child when missing school time - tuition in vital areas of the National Curriculum may be missed.

AUTHORISED AND UNAUTHORISED ABSENCES

There are now strict Government regulations relating to the recording, monitoring and reporting of children's absences from school. The Governors are required to publish statistics about the number of unauthorised absences that occur during the year. These figures represent absences for unauthorised reasons, including any absence for which the parent has not supplied an explanation. One of the purposes of the statistics is to indicate levels of truancy within schools. Truancy is not a problem at King David School, but instances of unauthorised absences do occur.

Please note an absence is considered unauthorised (even if the school receives notification) if it is for reasons similar to the following: the car would not start, visiting relatives, went out for the day, extended holiday, or child's parents ill.

An absence is considered authorised for reasons such as the following, provided a written explanation has been given: - medical and dental appointments, illness, sporting events organised by the school or County, bereavement within the family.

All unauthorised absences are recorded in a pupil's end of year report.

PARENTS AND THE SCHOOL

HOME-SCHOOL LINKS

The school values its links with families. We provide considerable information on the school website, which is updated continually on the class and themed blogs, and via the Twitter feed - @KingDavidBham. Newsletters are sent home every Thursday.

Every child from Y1 upwards has their own School Planner, in which special events, homework, messages between home and school, can be recorded. The Planners also have a wealth of useful information.

Parents are invited into school for many special events, often linked to Jewish festivals. Each class also performs its own class assembly, arising from a topic they have been studying.

Parents are required to complete a pupil information sheet to provide the school with pupil information including home address, telephone numbers and details of any medical conditions that may affect your child in school. We take people's privacy and the security of data very seriously. Information is stored in electronic and paper form and all processes adhere to the General Data Protection Regulations. Personal pupil records are treated confidentially; you may ask to see records regarding your child if you wish. All forms are designed to provide the school with the information it needs to ensure your child's safety and to keep legal records.

Please make sure that the school has a reliable daytime contact in case your child falls ill or has an accident and that any changes to the information given are notified immediately in writing to the Headteacher.

PARENTS' EVENINGS

Parents are invited to Parents' Evenings to discuss their child's progress and

Speak to staff on three evenings a year. An appointment system operates to minimise waiting.

REPORTS

A detailed school report is issued annually in respect of each pupil and may be discussed at the Summer Term's Parents' Evening. A simpler mid-year report is issued in January.

PUNCTUALITY

Punctuality and regular attendance are essential. Children are expected to arrive at school punctually at 8.45 a.m. Children must be collected promptly at the end of the school day. Please wait in the school playground to meet your child.

Please let us know if someone other than the person who usually collects your child will be meeting your child from school.

BAD WEATHER CLOSURE

When there is a chance that adverse weather conditions might cause the school to be closed, please listen to the local radio stations. If a decision is made to close Birmingham schools, this will be announced on Radio WM and BRMB, early on the morning of school closure. An update on the school's own situation will be given via our Twitter page - @KingDavidBham.



ILLNESS

We do not have facilities in school for keeping sick children comfortable. If your child feels unwell, he / she will be

better off at home. Children suffering from sickness or diarrhoea should not return to school until 48 hours have elapsed, free from symptoms.

The school has several staff trained in paediatric first aid, to deal with any illnesses or injuries arising within the school day.

HEAD LICE

Head lice continue to be a problem amongst school children. Please check your child's hair regularly and, if head lice are found, do not send your child to school until treated.

MEDICINES IN SCHOOL

Medicines will not generally be administered in school, although exceptions may be made in the case of treatments for chronic diseases and asthma.

If it is absolutely essential for a pupil to take medicine at school, then parents must request permission from the Headteacher. The school keeps an accurate record of all medication administered, including dose, time and supervisory staff. All medicines must be prescribed by the doctor. Prescription medicine in school must have the name and prescribed dose needed on the label.

MEDICAL ARRANGEMENTS

The School Medical Service offers Health Interviews for children during their first year in school. All parents are invited to attend. The School Nurse also makes regular check-up visits. If you are worried about any aspect of your child's health, please let the Headteacher know and it can be brought to the attention of the Nurse. Dental checks as well as those on vision and hearing are also carried out on a regular basis. Parents are always notified if any treatment is required.

PERSONAL PROPERTY

Whilst every care is taken to protect belongings, all pupils must accept responsibility for their own personal property. Pupils are advised not to bring toys, valuables or unnecessary amounts of money into school. There is no insurance cover for pupils' property. If your child brings a musical instrument to school, please ensure that it is covered by your household insurance policy.

ACCIDENT INSURANCE

Neither the Local Authority nor the Governors carry accident insurance in respect of activities on the school premises. Several companies offer personal accident insurance for school pupils, should a parent wish to take out such a policy.

The school does take out personal accident insurance to cover pupils participating in school outings.

DAMAGE TO SCHOOL PROPERTY

Pupils are expected to keep all books and other equipment loaned to them by the school in good condition. Where school property is damaged or lost as a result of pupils' behaviour, parents may be asked to pay for the cost of any repairs or replacement, e.g. for replacement of lost or damaged books. We ask parents to purchase a book bag for carrying books to and from school.

PHOTOGRAPHS

From time to time the Press and other media e.g. T.V. or radio may request to interview children or take photographs in school. In addition, the school may wish to use certain photographs for publicity purposes.



PASTORAL CARE

Class teachers are the key figures in the child's care and guidance in the school. Staff are always willing to talk to parents about their children but would appreciate an appointment being made. The Headteacher is available to parents for discussions concerning any problem.

TZEDAKAH

Children are encouraged to bring money for Tzedakah (charity) each Friday. The school also raises money for charity during the year by direct appeal or sponsored activities. Significant donations have been made to many local and national charities including Jewish Child's day, J.N.F., Children in Need, British Legion Poppy Appeal, Acorns, Macmillan Cancer Relief and Comic Relief.

SCHOOL FUND

A voluntary contribution to School Fund is welcomed termly from parents to cover the cost of various school amenities, activities and resources not covered by the Local Authority. This can be made through the Charities Aid Foundation (CAF), for which there is a link on the school website.

PARENTAL HELP IN SCHOOL

Parents are invited into the school to help in class or with special skills and

activities. If you feel you are able to offer assistance on a regular basis please see your child's class teacher. Volunteers will be required to complete obtain DBS clearance (police check), which will be arranged by the school.

PARENT FORUM

The Parent Forum consists of representatives of each class, plus a member of the school's Senior Management Team and delegates from the Governing Body. Regular, open communication and consultation with parents is very important to the school. The Parent Forum provides a valuable way to listen to parents' ideas and concerns and seek their views, helping to make sure the needs of children and their families are met.

PARENT TEACHERS ASSOCIATION

The P.T.A. organises social and fund-raising events to provide financial help in the purchase of extras for the school. It is hoped that parents will take every opportunity to support the school at events organised by the P.T.A. If you wish to help in any way or want further information, please contact the Chair through the school.

COMPLAINTS ABOUT THE CURRICULUM

As a requirement of the Education Reform Act, there are formal procedures specifying how complaints about the Curriculum are to be handled. If you have any concerns about the Curriculum, please discuss these in the first instance with the Headteacher. If the matter cannot be resolved informally, parents may contact the Chair of Governors, who will discuss the arrangements for making the complaint formal.

PARKING AND ACCESS

Children and parents should always cross Alcester Road using the Pelican Crossing.

Parents who bring pupils to school by car may park in the roads around the school but are asked to show consideration for the residents in the immediate area and not park in such a way as to block garages or restrict the passage of vehicles along roads. Inconsiderate driving or parking can constitute a traffic and safety hazard to all concerned. We are grateful for the support of Hope Chapel Church who enable our parents to use their car park every weekday morning and afternoon. This is of massive benefit to families and to arrival times at school. We ask that you are sensible and courteous about parking.

The Village Pub car park also offers parents a place to park **MORNINGS ONLY** 8.15am to 9.15am, weekdays only. Places are limited and cars are required to display a permit, supplied by the school. Please request your permit from the school office. Again, we ask you to be sensible and courteous to other vehicles and in particular be mindful of delivery lorries entering the car park.

Parents are not permitted to use the staff car park, or block access to the rear of the school since this entrance provides emergency access to the site. Entrance to the school grounds is only possible through the front gates on Alcester Road.

It is important that drivers do not park or wait on the zigzag lines or on the pavement at the front of the school and that parking restrictions are observed. Birmingham City Council may fine parents ignoring parking restrictions.



PLEASE RETAIN THIS BROCHURE FOR FUTURE REFERENCE. THE INFORMATION PROVIDED IS CORRECT AT THE TIME OF PRINT. IT CANNOT BE ASSUMED THAT PARTICULARS WILL NOT CHANGE, EITHER DURING THE SCHOOL YEAR TO WHICH THE PROSPECTUS RELATES, OR IN LATER YEARS.

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